

Minutes of 2019 Annual General Meeting

Hyatt Regency Hotel, 155 Pale San Vitores Road, Tamuning, Guam, USA
2.45pm to 4.30pm, Wednesday 10 July 2019

1. Welcome

The Chair opened the meeting at 14.50pm.

The Chair invited the Members of the Executive to introduce themselves.

Motions would be proposed, seconded and then either supported or not supported by financial members.

2. Attendance and Apologies

Twenty five members, including the Executive Committee were in attendance.

Apologies were received from:

- Niusila Faamanatu-Eteuati (member of the Executive Committee)
- Kathleen Berg
- Donald Young
- Francis Pottenger
- Masashi Urabe
- Carol Mutch.

3. Minutes of 2018 Annual General Meeting (AGM)

The Chair asked members to review the Minutes of the 2018 AGM.

Copies of the Minutes were distributed.

The Chair asked if there were any revisions. No revisions were suggested.

Ros Carroll moved that the Minutes be accepted. Seconded Di Dunlop. Carried.

4. Reports

4.1 Treasurer's Report (Lori Ward)

A copy of the Treasurer's report was distributed.

The Treasurer advised that the report was prepared for the period April 1 2018 to March 31 2019.

The beginning balance (1 April 2018) for the period was USD38,541.12. The ending balance (31 March 2019) was USD42,849.46. Total Credits were USD6,603.78 and Total Debts were USD2,285.44.

The Treasurer provided a **proposed budget for the period April 1 2019 to March 31 2020**. The beginning balance (1 April 2019) was USD42,849.46. The ending balance (31 March 2020) was projected to be USD43,152.34. Projected total credits were USD6,025.00 and projected total debits were USD5,722.12.

The Chair invited questions. No questions were asked.

The Chair accepted the report and moved that the Treasurer's Report be accepted. Aileen Utterdyke seconded. Carried.

4.2 Journal Editor's Report (Alexis Siteine)

The Journal Editor advised members of the number of submissions, the number of articles accepted for publication and the allocated budget from the PCC associated with Volume 30 of the *Pacific-Asian Education journal*.

The Journal Editor advised members of the scope of Volume 31 which would be edited by Associate Professor Carol Mutch from the University of Auckland. Several writing workshops involving lecturers from the Faculty of Education, National University of Samoa (NUS) had been led by Carol Mutch. Volume 31 will present the culmination of collaborative research projects related to the university's work with teacher education students or practising teachers, or community outreach.

The Journal Editor also:

- shared features of the Pacific-Asian Education journal that can be used to affirm its status as a respected international peer-reviewed journal;
- described the role of the editorial board in contributing to the journal's reputation;
- suggested interested members of the PCC Executive Committee and academics from universities in the Pacific and Asia with a connection to the PCC serve on the Editorial Board;
- invited PCC members to submit articles or serve as reviewers; and
- encouraged post-graduate students to make submissions too.

The Journal Editors thanked the Executive for funding and support.

The Journal Editor moved that the Report be accepted. Lori Ward seconded. Carried.

4.3 Secretariat Report (Truc Nguyen)

A report outlining the role of the Secretariat, the history of the position and key activities was presented.

The Chair invited questions. No questions were asked.

The Chair thanked the Secretariat for the support provided to PCC members.

4.4 Membership Report (Marcia Rouen)

The secretary presented the Membership report highlighting:

- 5 members had paid online;
- 54 memberships collected at the Hiroshima PCC conference 40 members;
- the list of Honorary members;
- a breakdown of attendance at PCC conferences by country of origin (2012-2018);
- a breakdown on the number of Abstracts submitted and Papers presented at PCC conferences (2012-2018); and
- a breakdown of submission of journal articles by country of origin (2012-2018).

5. PCC Project Reports

5.1 Global Digital Citizenship (Truc Nguyen)

Global Digital Citizenship is a PCC project approved in 2013 at the 37th Annual Conference (Hawaii). The project aims to extend the original report undertaken by David Grossman and Kerry Kennedy.

A verbal report was presented.

Members were advised that a survey would be shared through the PCC database, and that the results of the survey including themes evident in feedback, would be shared via the Pacific-Asian Education journal.

The Chair invited questions, which included the process for undertaking a project and how outcomes are shared with PCC membership.

6. PCC Awards and Recognition

At each PCC conference, the conference convenor/s and their committee identify leading educators to receive PCC awards.

The Chair advised that the Guam conference committee had awarded:

- the 2019 Neil Baumgart Lecture award to Julian Aguon; and
- the 2019 Peter Brice Award to Mrs Agueda Iglesias Johnston (1892-1977).

The Chair advised that the 2019 Arthur R. King Jr Curriculum Innovation Award would be awarded to Carol Mutch, with the formal presentation of the award to occur at PCC 2020 Brisbane conference.

The conference program provides information about the educators receiving the 2019 Neil Baumgart Lecture award and the 2019 Peter Brice Award.

7. Election of three Members of the Executive

The Chair thanked members of the Executive Committee for their service.

The Chair identified the positions that were up for election and their terms, specifically:

- Incoming Chair (position comprises a two year term as Incoming Chair followed by a two year term as Chair);
- Secretary (two year term);
- Treasurer (two year term); and
- three Executive members (two year term).

The Chair advised that nominations would be accepted from the floor.

Election of Incoming Chair

Alexis Siteine nominated John King as Incoming Chair. Seconded Ros Carroll.

The Chair asked for nominations from the floor. There were no nominations.

The Chair closed nominations.

Ros Carroll called for a unanimous vote to elect John King as Incoming Chair (2019-2021) and Chair (2021-2023). Seconded Di Dunlop. Carried

The Chair announced that John King elected as Incoming Chair (2019-2021) and Chair (2021-2023).

Election of Secretary

Alexis Siteine nominated Marcia Rouen as Secretary. Seconded Barbara Shin.

The Chair asked for nominations from the floor. There were no nominations.

The Chair closed nominations.

Ros Carroll called for a unanimous vote to elect Marcia Rouen as Secretary (2019-2021).
Seconded Barbara Shin. Carried

The Chair announced that Marcia Rouen elected as Secretary (2019-2021).

Election of Treasurer

Alexis Siteine nominated Lori Ward as Treasurer. Seconded Ros Carroll.

The Chair asked for nominations from the floor. There were no nominations.

The Chair closed nominations.

Ros Carroll called for a unanimous vote to elect Lori Ward as Treasurer (2019-2021).
Seconded Di Dunlop. Carried

The Chair announced that Lori Ward Rouen elected as Treasurer (2019-2021).

Election of Executive Committee members

The Chair advised that three positions with a two year term and one position with a one year were up for election.

Alexis Siteine nominated Jenny Curtis as Executive Committee member for a two year term.
Seconded Di Dunlop.

Alexis Siteine nominated Jaclyn Balajadia as Executive Committee member for a two year term. Seconded Lori Ward.

Alexis Siteine nominated Junichi Tanaka as Executive Committee member for a two year term. Seconded Manutai Leaupepe.

Ros Carroll nominated Chie Nakajima as Executive Committee member for a one year term.
Seconded Barbara Shin.

The Chair asked for nominations from the floor. There were no nominations.

The Chair closed nominations.

Ros Carroll called for a unanimous vote to elect Jenny Curtis, Jaclyn Balajadia and Junichi Tanaka for two year terms and Chie Nakajima for a one year term as Executive Committee members. Seconded John King. Carried

The Chair announced that Jenny Curtis, Jaclyn Balajadia, Junichi Tanaka and Chie Nakajima had been elected.

Other discussion

Chie Nakajima welcomed Junichi Tanaka to the Executive and outlined the strengths he brings to the Executive Committee. Junichi Tanaka spoke about his involvement in PCC activities and indicated that he was looking forward to serving on the committee. Akira Ninomiya, PCC Honorary Member and former Chair, expressed his delight at the election of Junichi and the contribution he would make to the committee.

Jaclyn Balajadia introduced herself, outlined her role with Pacific Historic Parks and outlined the contribution she hoped to make to the PCC.

Richard Seder asked John King to outline his vision for the PCC. John King responded that 'it is not my vision, it is our vision' and indicated that he would work with the Executive and the Membership to review and update a strategic vision. John King said the Gaum conference was the ninth PCC conference he had attended in 13 years of membership. He

recalled the role he had played in hosting the PCC 2010 at the University of Southern Oregon in Ashland.

The Chair congratulated the newly elected members of the Executive Committee, and thanked continuing members for their service.

8. Nominations for Honorary PCC Membership

The Chair explained the role and qualities of Honorary Membership.

The Chair advised that no nominations had been received.

9. Conference Reports

2019 Guam Conference Report

The Chair invited Jaclyn Balajadia to present a report.

Jaclyn Balajadia indicated that participants had responded positively about the conference experience, particularly in relation to venue, organisation, program and outcomes.

Truc Nguyen asked about how the Professional Development Graduate Credits system worked for the teachers attending the conference. Jaclyn indicated that participants were still to complete Reflections, and that the conference evaluation examine the effectiveness of the system.

Ros Carroll extended her appreciation to the Guam conference committee for their kindness and grace, and acknowledged the participation of so many cultural groups in the conference program.

The Chair expressed her appreciation to the Aileen Utterdyke – President & CEO of Pacific Historic Parks, Jaclyn Balajadia and Cynthia Rapadas - the Conference Chairs, and the Conference Planning Committee for their organisation and facilitation of a successful conference.

2020 Brisbane, Australia Conference Report

Marcia Rouen advised that the next conference would be held in Brisbane from 16 to 18 July 2020. Jenny Curtis introduced a video about the city of Brisbane and what visitors could expect.

10. New business

10.1 Future of PCC projects

John King outlined the role of PCC projects, their goals and some of the difficulties that had been experienced in sustaining them. Truc Nguyen advised that the Global Digital Citizenship project met online and face-to-face successfully

Action: The Executive Committee advised that processes to improve the facilitation of projects were being discussed and guidelines would be developed.

10.2 PCC Strategic Plan

Aileen Utterdyke asked whether there was a Strategic Plan for the PCC.

Richard Seder asked when the Strategic Plan for the PCC would be developed. He indicated that a plenary session at the PCC 2015 Fiji conference had discussed the future of the PCC.

The Chair indicated that the comments were timely, and that the Executive Committee were in the process of developing a strategic plan. [Note The Chair of the PCC at the time of the 2015 Suva conference did not forward any strategic plan during the handover period. The outgoing chair, incoming chair, secretary, and most current Exec members did not attend the Suva conference, and were unaware of the outcomes or recommendations from the discussion.]

Action: A Report from the Chair to be provided at each AGM. The Executive Committee to report on progress in developing a strategic plan.

11. Other business — None

The Chair asked if there was any other business.

12. Close

The Chair thanked members for their attendance at the meeting.

The Chair thanked the Secretariat for her carriage of a range of tasks and responsibilities in support of the PCC in the past year.

Members were invited to meet again in Brisbane, Australia.

Meeting closed at 4.20pm.